

FSA Domestic Commodity Offshore Bidding Job Aid
for WBSCM

Revised 08/13/2014

Offshore Bidding tips

Prices entered in the Price column on the Item overview screen represent a delivered price per pound to the final destination.

Create RFX Response

Submit | Check Save

RFX Response Number 3000021693 RFX Number 2200000081 Opening Date 12/31/2014 14:00:00 CST RFX Response Version Number Active Version RFX Version Number 1

[RFX Information](#) |
 [Items](#) |
 [Notes and Attachments](#) |
 [Conditions](#) |
 [Tracking](#)

▼ Item Overview

[Details](#) |
 [Add New](#) |
 [Add Subline](#) |
 [Copy](#) |
 [Paste](#) |
 [Delete](#) |
 [Calculate Value](#)
[Filter](#) [Expand All](#) [Collapse All](#) [Hide Outline](#) [Settings](#)

| Line Number | Description | Lot | Product ID | Required Quantity | Unit | Price | Currency | Price Per | Delivery Date | Total Value | RFX / Response | RFX / Response | Internal Item Number |
|-----------------|----------------------------------|--------------------------|------------|-------------------|------|--------|----------|-----------|---------------|-------------|---------------------|---------------------|----------------------|
| ▶ 0001 | PASTA, OTHER | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 10 |
| ▼ 0002 | RICE, GRAIN | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 210 |
| ▼ 0002.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 220 |
| ▼ 0002.01.01 | OFFSHORE: HILO HI | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 230 |
| ▪ 0002.01.01.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | | 100496 | 42,000.000 | LB | 0.5555 | USDN | 1 | On 01/15/2015 | 0.0000 | 0/0 | 0/0 | 240 |

Offshore Bidding tips

To enter a price delivered to the U.S. port location,
Click on Line Number hyperlink
---OR---
Highlight line and select Details

Either selection will open the Item Details section
at the bottom of the screen for that particular line item.

Create RFX Response

Submit | Check | Save

RFX Response Number 3000021893 RFX Number 2200000081 Opening Date 12/31/2014 14:00:00 CST RFX Response Version Number Active Version RFX Version Number 1

RFX Information | **Items** | Notes and Attachments | Conditions | Tracking

▼ Item Overview

Details | Add New | Add Subline | Copy | Paste | Delete | Calculate Value | Filter | Expand All | Collapse All | Hide Outline | Settings

| Line Number | Description | Lot | Product ID | Required Quantity | Unit | Price | Currency | Price Per | Delivery Date | Total Value | RFX / Response | RFX / Response | Internal Item Number |
|---------------|--|--------------------------|------------|-------------------|------|--------|----------|-----------|---------------|-------------|----------------|----------------|----------------------|
| 0001 | PASTA, OTHER | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 10 |
| 0002 | RICE, GRAIN | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 210 |
| 0002.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 220 |
| 0002.01.01 | OFFSHORE: HILO HI | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 230 |
| 0002.01.01.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | 100496 | 42,000.000 | LB | 0.5555 | USDN | 1 | On 01/15/2015 | 23,331.0000 | 0/0 | 0/0 | 240 |
| 0002.01.02 | GREENSBURG PA | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 250 |
| 0002.01.03 | LOT: 333333311 CHESTER PA / GREENSBUR... | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 1/0 | 270 |
| 0002.02 | RICE US#2 LONG GRAIN PKG-30/2 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 300 |

Total Value 23,331.0000 USDN

Details for item 0002.01.01.01 RICE US#1 MEDIUM GRAIN BAG-25 LB

Item Data | Questions | Notes and Attachments | **Conditions**

▼ Conditions

Add Condition | Scales | Duplicate | Remove | Filter Settings

| Condition Type | Scales | Amount | Currency | Price Per | Price Unit | Location | Location Name |
|---------------------|--------|-------------------------------------|----------|-----------|------------|----------|---------------|
| Price(Contract/Bid) | | 0.5555 (Internal) United States ... | | 1 | LB | | |

In this example, the first line in the Item Details section-Conditions tab, "Price (Contract/Bid)" is the price entered on the Item Overview above and is the offeror's price per pound to deliver the product to the final offshore destination.

Offshore Bidding tips

IMPORTANT: To enter a price to the U.S. port location, you must be on the Item Details -Conditions tab, NOT the Header Conditions tab.

RfX Response Number 3000021694 RfX Number 2260000081 Opening Date 12/31/2014 14:00:00 CST RfX Response Version Number Active Version RfX Version Number 1

RFx Information **Items** Notes and Attachments Conditions Tracking

| Line Number | Description | Lot | Product ID | Required Quantity | Unit | Price | Currency | Price Per | Delivery Date | Total Value | RfX / Response | RfX / Response | Inte |
|--------------------|---|--------------------------|------------|-------------------|------|--------|----------|-----------|---------------|-------------|----------------|----------------|---------------|
| 0001 | PASTA, OTHER | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 10 |
| 0002 | RICE, GRAIN | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 210 |
| 0002.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 220 |
| 0002.01.01 | OFFSHORE: HILO HI | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 230 |
| 0002.01.01.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | 100496 | 42,000.000 | LB | 0.5555 | USDN | 1 | On 01/15/2015 | 23,331.0000 | 0/0 | 0/0 | 240 |
| 0002.01.02 | GREENSBURG PA | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 250 |
| 0002.01.03 | LOT: 33333311 CHESTER PA / GREENSBUR... | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 1/0 | 270 |
| 0002.02 | RICE US#2 LONG GRAIN PKG-30/2 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 | 300 |
| Total Value | | | | | | | | | | | | | 23,331 |

Details for item 0002.01.01.01 RICE US#1 MEDIUM GRAIN BAG-25 LB

Item Data Questions Notes and Attachments **Conditions**

▼ Conditions

Add Condition Scales Duplicate Remove Filter Settings

| Condition Type | Scales | Amount | Currency | Price Per | Price Unit | Location | Location Name |
|--|--------|--------|----------------------------|-----------|------------|----------|---------------|
| Price(Contract/Bid) | | 0.5555 | (Internal) United State... | 1 | LB | | |
| | | 0.00 | | 0 | | | |
| Price(Contract/Bid) | | | | | | | |
| Offshore Port Costs Location-Dependent | | | | | | | |

To enter a price to the U.S. port location, select Add Condition.

On the newly added line, use the dropdown to select Offshore Port Costs Location-Dependent.

Offshore Bidding tips

Rfx Response Number 3000021694 Rfx Number 2200000081 Opening Date 12/31/2014 14:00:00 CST Rfx Response Version Number Active Version Rfx Version Number 1

| Line Number | Description | Lot | Product ID | Required Quantity | Unit | Price | Currency | Price Per | Delivery Date | Total Value | Rfx / Response | Rfx / Respo |
|---------------|---|--------------------------|------------|-------------------|------|----------------|----------|-----------|---------------|-------------|----------------|-------------|
| 0001 | PASTA, OTHER | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| 0002 | RICE, GRAIN | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| 0002.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| 0002.01.01 | OFFSHORE: HILO HI | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| 0002.01.01.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | 100496 | 42,000.000 | LB | See Conditions | USDN | | On 01/15/2015 | 23,331.0000 | 0/0 | 0/0 |
| 0002.01.02 | GREENSBURG PA | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| 0002.01.03 | LOT: 33333311 CHESTER PA / GREENSBUR... | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 1/0 |
| 0002.02 | RICE US#2 LONG GRAIN PKG-30/2 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |

Total Value

Details for item 0002.01.01.01 RICE US#1 MEDIUM GRAIN BAG-25 LB

Item Data Questions Notes and Attachments **Conditions**

▼ Conditions

Add Condition Scales Duplicate Remove

| Condition Type | Scales |
|--|--------|
| Price(Contract/Bid) | |
| Offshore Port Costs Location-Dependent | |

All Values: Location Number

Search Criteria

Business Partner:

Search term 1:

Search term 2:

Name 1 last name:

Name 2 first name:

Street:

Postal Code:

City:

Country Key:

Region:

Logical System:

Company Code:

Location:

Org Management obj:

User Attrib. Search: X

Restrict Number of Value List Entries To

Start Search Reset

| Unit | Location | Location Name |
|------|----------|---------------|
| | | |

In Location field, select matchcode icon, and a search box will open. Leave search criteria fields blank, and click Start Search.

Offshore Bidding tips

All Values: Location Number

Search Criteria Personal Value List Settings Hide Search Criteria

Business Partner:

Search term 1:

Search term 2:

Name 1/last name:

Name 2/First name:

Street:

Postal Code:

City:

Country Key:

Region:

Logical System:

Company Code:

Location:

Org Management obj.:

User Attrib. Search: X

Restrict Number of Value List Entries To

Results List: 1 results found for Location

| Complete name | Street | City | Co... | BusinessP... | Logical ... | Lo... | Org Manage... | Compa... |
|---------------------|--------|------|-------|--------------|-------------|-------|---------------|----------|
| O-LA-Los Angeles,CA | | | US | O-LA | SN1CLNT ... | | | |

When results appear, highlight the applicable U.S. port location, and click OK.

Offshore Bidding tips

RFX Response Number 3000021694
RFX Number 2200000081
Opening Date 12/31/2014 14:00:00 CST
RFX Response Version Number Active Version
RFX Version Number 1

RFX Information
Items
Notes and Attachments
Conditions
Tracking

| Line Number | Description | Lot | Product ID | Required Quantity | Unit | Price | Currency | Price Per | Delivery Date | Total Value | RFX / Response | RFX / Resp |
|-----------------|---|--------------------------|------------|-------------------|------|--------------------------------|----------|-----------|---------------|-------------|----------------|------------|
| ▶ 0001 | PASTA, OTHER | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▼ 0002 | RICE, GRAIN | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▼ 0002.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▼ 0002.01.01 | OFFSHORE: HILO HI | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▪ 0002.01.01.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | | 100496 | 42,000.000 | LB | See Conditions | USDN | | On 01/15/2015 | 23,331.0000 | 0/0 | 0/0 |
| ▶ 0002.01.02 | GREENSBURG PA | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▶ 0002.01.03 | LOT: 33333311 CHESTER PA / GREENSBUR... | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 1/0 |
| ▶ 0002.02 | RICE US#2 LONG GRAIN PKG-30/2 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |

Total Value

Details for item 0002.01.01.01 RICE US#1 MEDIUM GRAIN BAG-25 LB

Item Data
Questions
Notes and Attachments
Conditions

▼ Conditions

Add Condition
Scales
Duplicate
Remove
[Filter Settings](#)

| Condition Type | Scales | Amount | Currency | Price Per | Price Unit | Location | Location Name |
|--|--------|--------|----------------------------|-----------|------------|----------|---------------|
| Price(Contract/Bid) | | 0.5555 | (Internal) United State... | | 1 LB | | |
| Offshore Port Costs Location-Dependent | | 0.0000 | (Internal) United State... | | 1 LB | O-LA | |

The U.S. port location abbreviation will be displayed. Please wait a few moments for the Location Name field to be auto-populated.

Offshore Bidding tips

Edit RFX Response:

Submit | Check | Save

✓ Please click 'Check' to validate the Offer.

RFX Response Number 3000021694 RFX Number 2200000081 Opening Date 12/31/2014 14:00:00 CST RFX Response Version Number Active Version RFX Version Number 1

RFX Information | **Items** | Notes and Attachments | Conditions | Tracking

| Item ID | Description | Quantity | Unit | Price | Currency | Location | Location Name | On Date | Amount | Unit Price |
|---------------|--|----------|------|-------------|----------|----------|---------------------|---------------|-------------|------------|
| 0001 | PASTA, OTHER | | | 0.000 | USDN | | | | 0.0000 | 0/0 |
| 0002 | RICE, GRAIN | | | 0.000 | USDN | | | | 0.0000 | 0/0 |
| 0002.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | | | 0.000 | USDN | | | | 0.0000 | 0/0 |
| 0002.01.01 | OFFSHORE: HILO HI | | | 0.000 | USDN | | | | 0.0000 | 0/0 |
| 0002.01.01.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | 100496 | LB | 42,000.000 | USDN | O-LA | O-LA-Los Angeles,CA | On 01/15/2015 | 23,331.0000 | 0/0 |
| 0002.01.02 | GREENSBURG PA | | | 0.000 | USDN | | | | 0.0000 | 0/0 |
| 0002.01.02.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | 100496 | LB | 126,000.000 | USDN | O-LA | O-LA-Los Angeles,CA | On 02/28/2015 | 0.0000 | 0/0 |
| 0002.01.03 | LOT: 333333311 CHESTER PA / GREENSBUR... | | | 0.000 | USDN | | | | 0.0000 | 1/0 |
| 0002.01.03.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | 100496 | LB | 17,000.000 | USDN | O-LA | O-LA-Los Angeles,CA | On 02/15/2015 | 0.0000 | 0/0 |
| 0002.01.03.02 | RICE US#1 MEDIUM GRAIN BAG-25 LB | 100496 | LB | 25,000.000 | USDN | O-LA | O-LA-Los Angeles,CA | On 02/15/2015 | 0.0000 | 0/0 |
| 0002.02 | RICE US#2 LONG GRAIN PKG-30/2 LB | | | 0.000 | USDN | | | | 0.0000 | 0/0 |

Total Value

Details for item 0002.01.01.01 RICE US#1 MEDIUM GRAIN BAG-25 LB

Item Data | Questions | Notes and Attachments | **Conditions**

Add Condition | Scales | Duplicate | Remove | Filter Settings

| Condition Type | Scales | Amount | Currency | Price Per | Price Unit | Location | Location Name |
|--|--------|--------|----------------------------|-----------|------------|----------|---------------------|
| Price(Contract/Bid) | | 0.5555 | (Internal) United State... | 1 | LB | | |
| Offshore Port Costs Location-Dependent | | 0.2555 | (Internal) United State... | 1 | LB | O-LA | O-LA-Los Angeles,CA |

Once the Location Name field has been populated, the Amount field will open and you may enter the delivered price per pound to this port location.

Reminder on Item Details-Conditions tab:
 Price (Contract/Bid) = delivered price per pound to final destination
 Offshore Port Costs Location-Dependent = delivered price per pound to U.S. port location

Offshore Bidding tips

You can select Save and then Print Preview to review your offer. If you select Save, you will need to select Edit in order to be able to access the Submit button.

You will notice the Price field for this item is now displayed as "See Conditions." Clicking on this link will open the Item Details -Conditions tab below if changes are needed.

Edit RFX Response:

Submit | Check | Save

Please click 'Check' to validate the Offer.

RFX Response Number 3000021694 RFX Number 2200000081 Opening Date 12/31/2014 14:00:00 CST RFX Response Version Number Active Version RFX Version Number 1

RFX Information | **Items** | Notes and Attachments | Conditions | Tracking

▼ Item Overview

Details | Add New | Add Subline | Copy | Paste | Delete | Calculate Value | Filter | Expand All | Collapse

| Line Number | Description | Lot | Product ID | Required Quantity | Unit | Price | Currency | Price Per | Delivery Date | Total Value | RFX / Response | RFX / Response |
|--------------------|--|--------------------------|------------|-------------------|------|--------------------------------|----------|-----------|---------------|-------------|----------------|----------------|
| ▶ 0001 | PASTA, OTHER | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▼ 0002 | RICE, GRAIN | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▼ 0002.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▼ 0002.01.01 | OFFSHORE: HILO HI | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▪ 0002.01.01.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | | 100496 | 42,000.000 | LB | See Conditions | USDN | | On 01/15/2015 | 23,331.0000 | 0/0 | 0/0 |
| ▼ 0002.01.02 | GREENSBURG PA | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| ▪ 0002.01.02.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | | 100496 | 126,000.000 | LB | 0.0000 | USDN | 1 | On 02/28/2015 | 0.0000 | 0/0 | 0/0 |
| ▼ 0002.01.03 | LOT: 333333311 CHESTER PA / GREENSBUR... | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 1/0 |
| ▪ 0002.01.03.01 | RICE US#1 MEDIUM GRAIN BAG-25 LB | | 100496 | 17,000.000 | LB | 0.0000 | USDN | 1 | On 02/15/2015 | 0.0000 | 0/0 | 0/0 |
| ▪ 0002.01.03.02 | RICE US#1 MEDIUM GRAIN BAG-25 LB | | 100496 | 25,000.000 | LB | 0.0000 | USDN | 1 | On 02/15/2015 | 0.0000 | 0/0 | 0/0 |
| ▶ 0002.02 | RICE US#2 LONG GRAIN PKG-30/2 LB | <input type="checkbox"/> | | 0.000 | | 0.0000 | USDN | | | 0.0000 | 0/0 | 0/0 |
| Total Value | | | | | | | | | | | | |

Offshore Bidding tips

Selecting Print Preview opens a pdf view of your offer.

This line represents the delivered price to the U.S. port location of Los Angeles, CA.

This line represents the delivered price to the final destination of Hilo, HI.

The screenshot displays a software interface for managing RFX responses. On the left, a sidebar titled "Display RFX/Response:" shows a tree view of the response structure. The main area shows a PDF preview of the offer details, which includes a table of item material descriptions and prices.

Item Material Description Table:

| Item Material Description | Comments | Required by | ZipCode | Tgt Qty/UOM | Offer Price |
|--|----------|-----------------------|---------|------------------|------------------|
| RICE, GRAIN | | | | | |
| 0 RICE US#1 MEDIUM GRAIN BAG-25 LB | | | | | |
| 230 OFFSHORE: HILO HI | | | | | |
| 240 100496 RICE US#1 MEDIUM GRAIN BAG-25 LB | | 01/01/2015-01/15/2015 | 96720 | 42,000 LB | 0.5555 USDN/1 LB |
| Offshore Port Costs | | O-LA | | | 0.2555 USDN/1 LB |
| Total Quantity for RICE US#1 MEDIUM GRAIN BAG-25 LB | | | | 42,000 LB | |
| Total Quantity for Offer | | | | 42,000 LB | |