

Solicitation Information
Sunflower Seed Butter
Domestic Commodity Invitation

Description: 12-3J14-21-B-0139
Bid Invitation number: 2000007527
Purchasing Group: AMS Domestic

Acquisition Method: Sealed Bids (IFB)

Offer Due Date/Local Time: 02/02/2021 9:00 A.M. Central Time

Award Notification Date: 02/04/2021 13:00 Central Time

Public Release of Award Date: 02/05/2021 13:00 Central Time

1. Solicitation Information Contact:

Name: Cheryl Davis, Agricultural Marketing Specialist

Telephone Number: 816-926-3377

E-mail: CheryLA.Davis@usda.gov

Alternate Contact:

Name: Jeffrey F. Jackson, Senior Contracting Officer

Telephone Number: 816-926-2530

E-mail: JeffreyF.Jackson@usda.gov

Internet Address: <http://ams.usda.gov/selling-food>

Issued and Administered By:

USDA/Agricultural Marketing Service

Commodity Procurement Program – Kansas City

Domestic Commodity Procurement Division

Beacon Facility – Mail Stop 8718

PO Box 419205

Kansas City, MO 64141-6205

2. This Acquisition is:

/X/ Unrestricted:

// Set-Aside for:

// Small Business Set-Aside in accordance with FAR 19.502-2. Any concern proposing to furnish a product that it did not itself manufacture must furnish the product of a small business manufacturer

NOTICE OF PARTIAL SMALL BUSINESS SET-ASIDE

If specified in the solicitation, certain quantities are set aside exclusively for small business firms under the Small Business Act (15 U.S.C. 631, et seq.). Bids received for these set-aside quantities from firms who are not small business concerns will not be considered.

4. NAICS Codes/Size Standards:

See Master Solicitation for Commodity Procurement Domestic Programs at

<https://www.ams.usda.gov/sites/default/files/media/MSCP.pdf>

5. Delivery Type: F.O.B. Destination

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6. Submission of Offers

To obtain assistance using WBSCM, please contact the WBSCM Level 1 Help desk at any of the following:

-telephone: 877-WBSCM-4U or 877-927-2648

-email: WBSCM.servicedesk@CACI.com

-Web form link on WBSCM Portal: <https://cacifedramp.servicenowservices.com/wbscm/>

You need to have the following information available when contacting the WBSCM Level 1 Help Desk:

-Company's Business Partner (BP) number: (if available) -Company Name:

-Contact Name:

-Phone Number:

-E-mail Address:

-Identify that you are a Domestic Vendor -Identify that you do business with AMS.

-Identify the deadline; date and time, for the Solicitation you need assistance with from the help desk.

Level 1 Help desk hours are Monday through Friday from 7:00 a.m. to 5:00 p.m. central time.

The WBSCM system is off-line Sunday evenings from 4:00 PM to Midnight central time. Unplanned outages will be communicated through the WBSCM system.

B. WBSCM Offer Information

Only one bid price may be submitted for an item number.

C. Plant Location Requirement.

Plant location and the Place of Performance in Federal Acquisition Regulations provisions 52.214-14 (Apr 1985) and 52.215-6 (Oct 1997) shall match. Representations and Certifications are available online at the System for Award Management at website www.SAM.gov

D. Supplier Agreement Requirement.

If the offer is for product the offeror will not itself manufacture, offeror shall, by the offer due date/local time, submit the corresponding supplier agreement to, Attention: Contracting Officer at the solicitation information contact address shown in this solicitation. The supplier agreement shall be in effect between the offeror and the product manufacturer for the period of contract performance, certify compliance with the applicable solicitation requirements, contain the DUNS number for the product manufacturer is on the product manufacturer's company letterhead, and be signed by both parties.

A prospective contractor may be required to provide written evidence of a proposed responsibility of the subcontractor. The Contracting Officer may directly determine a prospective responsibility of the subcontractor.

E. Business Size/Type Designation for Subcontracting.

Applicable if this solicitation contains a partial small business set-aside.

An offer from a small business to supply manufactured products of small and large businesses shall be divided and submitted separately using separate WBSCM logon IDs.

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7. Invoices:

The contractor shall use the invoicing function in WBSCM eINV. All invoice documents shall reference the WBSCM Purchase Order (PO) Number and PO Item Number, the Sales Order (SO) Number and SO Item Number or Purchase Requisition (PR) and PR Item number. The System for Award Management at the website www.SAM.gov is used for payment purposes. The contractor is responsible for controlling the accuracy of its business information.

8. Shipment/Delivery Schedule:

April – June 30, 2021

See Schedule of Supplies for period of performance. A WBSCM Purchase Order will be available at least seven calendar days prior to the first day of each period of performance scheduled in the contract. Contractor shall comply with the instructions in the WBSCM Purchase Order. If a WBSCM Purchase Order is available less than seven calendar days prior to the first day of the contracted period of performance, the performance period shall be extended by the number of days the WBSCM Purchase Order was not available. Contractor shall not be entitled to any extension of the performance period unless it furnishes evidence satisfactory to the Government that it was prepared to perform during the contracted period of performance.

9. Other Requirements:

- A. Bidders shall meet the qualification requirements in the Master Solicitation for Commodity Procurement – Domestic Programs
- B. Contractor Past Performance Evaluation applicable for contracts exceeding the simplified acquisition threshold of \$150,000.

10. FAR and Agriculture Acquisition Regulation (AGAR) Provisions and Clauses:

A. This solicitation shall be subject to the terms and conditions of the of the Master Solicitation for Commodity procurement – Domestic Programs (MSCP-D) in effect as of the date of this solicitation. See attached MSCP-D at <https://www.ams.usda.gov/sites/default/files/media/MSCP.pdf>. The FAR and AGAR provisions and clauses applicable to this solicitation are contained in the current MSCP-D and solicitation. In the event of a conflict between WBSCM and Federal Acquisition Regulation (FAR) terminology, FAR terminology shall take precedence.

B. // Applicable if checked. FAR Clause 52.232-18, Availability of Funds (Apr 1984).

Funds are not presently available for this contract. The Government obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the contracting officer for this contract and until the contractor receives notice of such availability, to be confirmed in writing by the contracting officer.

/s/

Jenny Babiuch
Contracting Officer
January 20, 2021