

# How Do I Write an Effective Comment?

## Sample Comment Format

To whom it may concern:

RE: Comments on Proposed Rule

I am submitting this comment in **support of [XXX]**. I have extensive experience on this topic, such as [XXX].

The proposed rule has several benefits including [XXX].

While I support the rule, I do have a few recommendations:

1. **Section [X] of the proposed rule states that “[XXX].”** However, based on personal experience and research, [XXX]. This would impact me and my community in the following way: [XXX]. **Therefore, a better solution is to [XXX] because [XXX].**
2. Section [X] of the proposed rule states “[XXX].” To improve accuracy, **the sentence could be rewritten as “[XXX].”**

Sincerely,



**Express your support** or dissent for the rule



**Describe how you or your community** would be affected by the rule



**Identify the specific parts of the rule** on which you are commenting



**Offer alternatives,** explaining why they are a better option



**Suggest specific language** where appropriate

## General Instructions for Commenting

- There is no minimum or maximum length for comments.
- The most effective responses are ones based on personal experience.
- Focus on the issues that affect or concern you the most.
- Briefly describe your experience/interest in the market.
- Respond to the agency’s proposed questions and issues located at the beginning of the rule and at the end of each section.

## Proposed Rules Now Accepting Comments

**Strengthening Organic Enforcement:** Proposes amending the USDA organic regulations to strengthen oversight and enforcement of the production, handling, and sale of organic agricultural products.

Comments due: **October 5, 2020**

### Send comments:

- **Online** through the Federal eRulemaking portal at <https://www.regulations.gov/>. Search for document number AMS-NOP-17-0065.
- Via **mail** to Standards Division, National Organic Program, USDA-AMS-NOP, 1400 Independence Ave., SW, Room 2642-So., Ag Stop 0268, Washington, DC 20250-0268
- Via **fax** to (202) 260-9151

