

EXHIBIT 1

QUALIFICATION REQUIREMENTS

August 2018

Print the following checklist and submit along with the completed qualification package.

Questions regarding qualifications and approval should be directed to Ms. Andrea Lang at 202-720-4237 or NewVendor@ams.usda.gov

<ul style="list-style-type: none"> • System for Award Management (SAM) www.sam.gov 	
<ul style="list-style-type: none"> • Business Status. As indicated in SAM, business status is one of the following: 	
<ul style="list-style-type: none"> ○ Large Business 	
<ul style="list-style-type: none"> ○ Small Business 	
<ul style="list-style-type: none"> ○ Small Disadvantaged Business 	
<ul style="list-style-type: none"> ○ Women-Owned Business 	
<ul style="list-style-type: none"> ○ Veteran-Owned Business 	
<ul style="list-style-type: none"> ○ Service-Disabled Veteran-Owned Small Business 	
<ul style="list-style-type: none"> ○ HUBZone Business 	
<ul style="list-style-type: none"> ○ 8(a) Small Business Development Concern 	
<ul style="list-style-type: none"> • Completed WBSCM Vendor Registration Form 	
<ul style="list-style-type: none"> • Company Letter- certifying capability to perform 	
<ul style="list-style-type: none"> • Three (3) Letters of Reference from customers your company sold the same or similar products to 	
<ul style="list-style-type: none"> • Business Type. Check one: <input type="checkbox"/> Manufacturer <input type="checkbox"/> Non-manufacturer 	
<ul style="list-style-type: none"> • Check one or more as applicable. <input type="checkbox"/> Grower <input type="checkbox"/> Grower/Packer/Shipper <input type="checkbox"/> Processor <input type="checkbox"/> Distributor/Wholesaler <input type="checkbox"/> Broker 	
<ul style="list-style-type: none"> • Non-manufacturer. The following requirements apply: 	
<ul style="list-style-type: none"> ○ Letter from manufacturer/supplier certifying its willingness to provide product that meets the USDA commodity specifications 	
<ul style="list-style-type: none"> ○ Complaint and Dispute Resolution Proposal 	
<ul style="list-style-type: none"> • Most Recent Audited Financial Statements 	

Please note that in order to be added to our Qualified Bidders List and eligible to begin bidding on products, you must complete the necessary inspections and be set up in the Web Based Supply Chain Management System.